

Sent: Sunday, February 10, 2019 1:07 PM

Subject: Update on Wounded Warrior Leave (WWL) - PTF/PSE

Importance: High

Brothers and Sisters,

Please find attached the current updated Management Instruction for Wounded Warrior Leave. I have included in the attachment a copy of a PS Form 5980, a copy of a letter that was sent to employees in November 2016, and a letter dated October 24, 2016 stating that management will not use authorized WWL for the purposes of any adverse personnel actions (discipline).

Eligibility can be verified on the employees' PS Form 50 which is found in their e-OPF. In box #11 on their PS form 50 it should indicate – "6-10pt-Comp over 30%". If box #11 does not denote "6-10pt-Comp over 30%", the employee will need to submit the necessary documentation to certify they meet the 30% eligibility. In the letter dated November 2016 it states – employees who have not yet submitted the necessary paper work must provide documentation from the Dept. of Veterans Affairs certifying that they have a qualifying service-connected disability. Specifically, a copy of DD 214, for each period of service, along with rating letter from the VA.

Address:

HR Shared Service Center

Via mail: Attention RTR

HR Shared Service Center

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On Friday, 2/8/19 I confirmed with USPS Labor Relations at HQ that PTFs/PSEs should not have their schedules altered or circumvented when they request WWL. The Postal Service allows any employee who meets the eligibility requirements to take this specifically designated paid leave, without loss or reduction in pay, for undergoing medical treatment for a service-related disability treatment.

Lynn Pallas-Barber

APWU National Assistant Clerk Craft Director