

2020 POSTING CYCLE FOR CLERKS: PHOENIX

<u>OPEN</u>	<u>CLOSE</u>	<u>AWARD</u>
01/18/20	01/27/20	02/06/20
02/15/20	02/24/20	03/05/20
03/14/20	03/23/20	04/02/20
04/11/20	04/20/20	04/30/20
05/09/20	05/18/20	05/28/20
06/06/20	06/15/20	06/25/20
07/04/20	07/13/20	07/23/20
08/01/20	08/10/20	08/20/20
08/29/20	09/07/20	09/17/20
09/26/20	10/05/20	10/15/20
10/24/20	11/02/20	11/12/20
11/21/20	11/30/20	12/10/20
12/19/20	12/28/20	01/07/21

In order to CHANGE, POST or PULL jobs, the Phoenix Bid Cluster Team must be informed of your request NO LATER THAN THE DATE INDICATED ABOVE:

CHANGE a position: The JBM office must be informed No later than DAY 1 of the PAY PERIOD PRIOR to the effective date of the change.

POST a position: No later than DAY 1 of the PAY PERIOD PRIOR to the OPENING date of the posting; the JBM office must be informed of ALL jobs proposed for the next posting.

PULL a position: No later than DAY 7 of the PAY PERIOD in which the posting CLOSES; the JBM office must be informed of AND provided with supporting documentation pertaining to ALL jobs that need to be PULLED from the posting.