

Automated Job Bidding



**HR Shared Services
2012**

eJob Bidding on www.LiteBlue.usps.gov

- Review Position Information
- Enter Bids
- Change Bids
- Withdraw Bids
- Confirm submitted Bids
- Review complete Bid History
- Exercise Retreat Rights

liteblue United States Postal Service

You deliver for the country, we deliver for you.

Welcome to LiteBlue

The next generation in employee communications

LiteBlue is here to help you to communicate faster and stay connected. It's packed with the information you need to track your development, revenue and service performance, products, recognition — you name it. There's also a place for us feedback. You also have secure access to PostalEASE through LiteBlue to check, and during benefits selections.

Check back often, because LiteBlue will continue to evolve — to transform — and deliver results in the postal way!

Reminder, as of April 28, 2014, use your SSP Password for Self Service Web applications; use your USPS Personal Identification Number (PIN) for Self Service IVRs (Interactive Voice Response Systems).

Here's how you log on:

You'll need your Employee ID and USPS Self Service Password to log on to LiteBlue.

- Your Employee ID is easy to find — just look at the top of your earnings statement. It's the 8-digit number printed just above the words "Employee ID."
- Your USPS Self Service Password is the new security standard as of April 28, 2014 that is used to access a variety of USPS self-service applications including LiteBlue. If you have not set up your password in the Self Service Profile (SSP) application or you have forgotten your Self Service Password [click here](#).

? Employee ID:

? USPS Password:

Log On



Is this Site Secure?

[Forget Your Password?](#)
[Frequently asked questions](#)

FOR EMPLOYEE USE

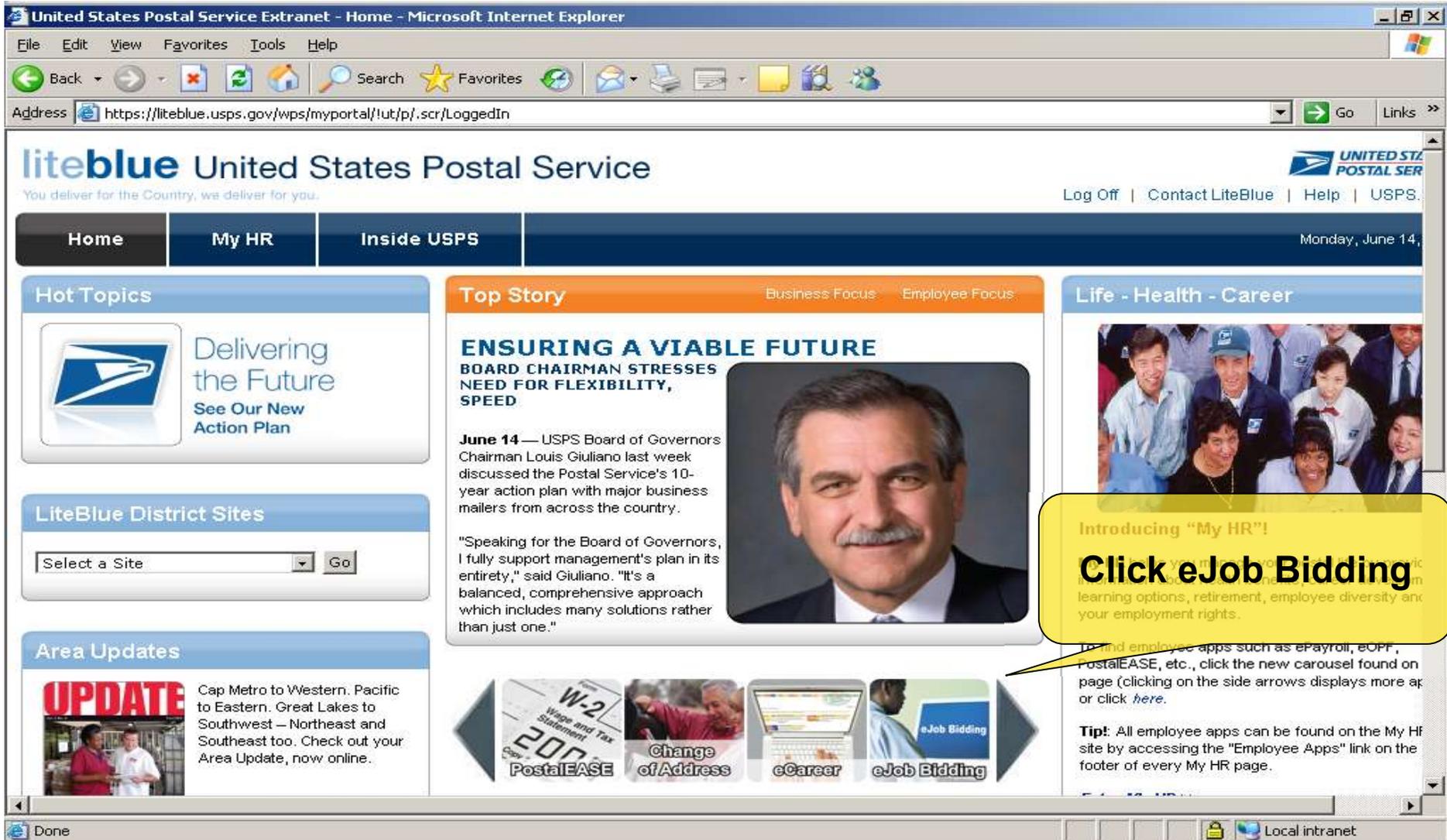
This is a U.S. Government website intended for authorized employees. Unauthorized access or use of this website may subject violators to administrative action, civil, and/or criminal prosecution.

This website and other applications entered through this site (such as PostalEASE, the Thrift Savings Plan and Office of Personnel Management employee benefits sites) are designed to protect your ID, passwords, and other personal data.

Enter your Employee ID -
Employee Identification
Number (EIN)
and USPS Password and
click Log On

Always use a leading
zero in your 8-digit
Employee ID (EIN)

Access eJob Bidding from www.LiteBlue.usps.gov



United States Postal Service Extranet - Home - Microsoft Internet Explorer

Address: <https://liteblue.usps.gov/wps/myportal/tut/p/.scr/LoggedInIn>

liteblue United States Postal Service

You deliver for the Country, we deliver for you.

Log Off | Contact LiteBlue | Help | USPS

Monday, June 14,

Home My HR Inside USPS

Hot Topics

Delivering the Future
See Our New Action Plan

LiteBlue District Sites

Select a Site [Dropdown] Go

Area Updates

UPDATE Cap Metro to Western. Pacific to Eastern. Great Lakes to Southwest - Northeast and Southeast too. Check out your Area Update, now online.

Top Story

ENSURING A VIABLE FUTURE
BOARD CHAIRMAN STRESSES NEED FOR FLEXIBILITY, SPEED

June 14 — USPS Board of Governors Chairman Louis Giuliano last week discussed the Postal Service's 10-year action plan with major business mailers from across the country.

"Speaking for the Board of Governors, I fully support management's plan in its entirety," said Giuliano. "It's a balanced, comprehensive approach which includes many solutions rather than just one."

Introducing "My HR!"
Click eJob Bidding

Find employee apps such as ePayroll, eOFF, PostalEASE, etc., click the new carousel found on page (clicking on the side arrows displays more apps or click [here](#)).

Tip! All employee apps can be found on the My HR site by accessing the "Employee Apps" link on the footer of every My HR page.

W-2 Wage and Tax Statement 2007 PostalEASE Change of Address eCareer eJob Bidding

Done Local intranet

United States Postal Service Computer System

WARNING

FOR OFFICIAL USE ONLY ...

This is a U.S. Government computer system and is intended for official use only. Unauthorized access is prohibited. All user activities are subject to monitoring in accordance with the United States Postal Service's policies to ensure compliance with federal law, government regulations and organizational policy. Any authorized or unauthorized use of this computer system signifies consent to this monitoring.

YOU HAVE NO EXPECTATIONS OF PRIVACY USING THIS SYSTEM. Authorized employees have the right to examine active and stored e-mail and files within all systems, and to monitor any use of the system. Others may inadvertently view your messages. Users are responsible for the images they cause to be displayed on, and the contents of, messages transmitted over Postal Service communication systems. All communications are to follow the proper business etiquette, avoid insensitive, hostile, or offensive subjects and language that would violate official Postal Service policies and regulations.

Non-compliance with any of these conditions is grounds for disciplinary action up to and including removal or termination, as well as criminal prosecution. Report instances of suspected misuse to your supervisor or systems administrator.

**Read message
and click
continue button**

Continue



USPS Job Bidding

USPS Restricted Information

At the eJob Bidding Home Page, select Enter Job Bids

Welcome to the USPS Job Bidding System.
Now available every day, 24 hours a day, including holidays!

****IMPORTANT** PROTECT YOURSELF:**

USE THE "EXIT" BUTTON ON THE LEFT SIDE TO END YOUR SESSION WHEN YOU HAVE COMPLETED YOUR JOB BIDDING ACTIVITY.

"Information that you provide will be protected and only disclosed in accordance with the [Privacy Act of 1974](#)".

Information for NALC and NPMHU employees with Retreat Rights:

The eJob Bidding system is being used to enable you to state preferences for residual positions in your former Bid Cluster(s) for which you may have retreat rights.

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Please select a posting you want to bid

0000030174

Click here to
access the
current Posting

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Christine Powers GENERAL CLERK
Posting 0000030174 , SAN DIEGO POST OFFICE
Open:10/22/2010, Close:10/31/2010

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

Position Information							
	Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reason
<input type="checkbox"/>	70283615		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70328250		<input type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input type="checkbox"/>	70336685		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70358601		<input type="checkbox"/>	GENERAL EXPEDITOR	TOUR I	07	
<input type="checkbox"/>	70370225		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	

**Verification Page
Is this you?
Are you on the
right Posting?**

**All available
positions for
bid selection
are displayed.**

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

Position Information							
	Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reason
<input checked="" type="checkbox"/>	70253615	2	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70328250		<input type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input checked="" type="checkbox"/>	70336685	1	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input checked="" type="checkbox"/>	70358601	5	<input type="checkbox"/>	GENERAL EXPEDITOR	TOUR I	07	
<input type="checkbox"/>	70370225		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input checked="" type="checkbox"/>	70394128	4	<input checked="" type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOCTOUR II	TOUR II	06	
<input checked="" type="checkbox"/>	70398666	3	<input type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOCTOUR II	TOUR II	06	
<input type="checkbox"/>	70402752		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR II	06	
<input type="checkbox"/>	70416834		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR III	06	
<input type="checkbox"/>	70429323		<input type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOC	TOUR II	06	

Page 1 of 3

**Click inside
check box of
preferred
position**

**Enter choice
number**

Make selection on left or click on Exit to end session.

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

Position Information							
	Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reason
<input type="checkbox"/>	70283615	2	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70328250		<input type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input type="checkbox"/>	70336685	1	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70358601	5	<input type="checkbox"/>	GENERAL EXPEDITOR	TOUR I	07	
<input type="checkbox"/>	70370225		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70394128	4	<input checked="" type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOC	TOUR II	06	
<input type="checkbox"/>	70398666	3	<input type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOC	TOUR II	06	
<input type="checkbox"/>	70402752		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR II	06	
<input type="checkbox"/>	70416834		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR III	06	
<input type="checkbox"/>	70429323		<input type="checkbox"/>	SALES, SVCS/DISTRIBUTION ASSOC	TOUR II	06	

Page 1 of 3

You may enter bids for one or more positions by clicking in the appropriate check boxes

An error message will be displayed if the choice numbers are not entered

Make selection on left or click on Exit to end session.

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

Position Information							
	Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reason
<input checked="" type="checkbox"/>	70283615	2	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70328250		<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input checked="" type="checkbox"/>	70336685	1	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input checked="" type="checkbox"/>	70358601	5	<input type="checkbox"/>	GENERAL EXPEDITOR	TOUR I	07	
<input type="checkbox"/>	70370225		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input checked="" type="checkbox"/>	70394128	4	<input checked="" type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06	
<input checked="" type="checkbox"/>	70398666	3	<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06	
<input type="checkbox"/>	70402752		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR II	06	
<input type="checkbox"/>	70416834		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR III	06	
<input type="checkbox"/>	70429323		<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06	

Page 1 of 3

**Choice order
is recognized
even if not
consecutive**

Make selection on left or click on Exit to end session.

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

Position Information							
	Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reason
<input type="checkbox"/>	70283615		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70328250		<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input type="checkbox"/>	70336685		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70358601		<input type="checkbox"/>	GENERAL EXPEDITOR	TOUR I	07	
<input type="checkbox"/>	70370225		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70394128		<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06	
<input type="checkbox"/>	70398666		<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06	
<input type="checkbox"/>	70402752		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR II	06	
<input type="checkbox"/>	70416834		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR III	06	
<input type="checkbox"/>	70429323		<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06	

Double click on Job Slot for position details

Page 1 of 3

Job Slot Detail: 70283615 Click to Open or Close

Job Slot: 70283615
Job Title: MAIL PROCESSING CLERK
 Level: 06
 Position Type: Full Time
 Location: AUTO LETTERS TOUR 1
 Tour: TOUR I

Click here to open or close detail window

<input type="checkbox"/>	95672588	<input type="checkbox"/>	CARRIER (CITY)	TOUR II	01	
<input type="checkbox"/>	95705401	<input type="checkbox"/>	CARRIER (CITY)	TOUR II	01	
<input type="checkbox"/>	95755435	<input type="checkbox"/>	CARRIER TECHNICIAN	TOUR II	02	
<input type="checkbox"/>	95779319	<input type="checkbox"/>	CARRIER (CITY)	TOUR II	01	
<input type="checkbox"/>	95781261	<input type="checkbox"/>	CARRIER (CITY)	TOUR II	01	
<input type="checkbox"/>	95782537	<input type="checkbox"/>	CARRIER (CITY)	TOUR II	01	

Page 1 of 2

Job Slot Detail: 95560845 Click to Open or Close

Job Slot: 95560845
Job Title: CARRIER (CITY)
 Level: 01
 Position Type: Full Time
 Location:
 Tour: TOUR II
 Status: Bidding

Qualifications
 Examinations 473 BATTERY
 OG-2300 United States Postal Service CARRIER (CITY)
 Grp

Comments:
 ROUTE 1411

**Job Slot
position
details for
a carrier
position.**

Job Schedules				
Work Schedule	Week Number	Day of Week	Start Time	End Time
ROT073	001	1	00:00	00:00

Employee Bid List

Job Slot Information

Jane Doe

GENERAL CLERK

Posting: 0000030171, SAN DIEGO POST OFFICE

Open:10/22/2010, Close:10/31/2010

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

**Upon completion of
bid entry, click
Submit Job Bids**

Position Information

	Job Slot	Choice	Closest to Home	Title	Tour	Level	Bid Status Reason
<input type="checkbox"/>	70263015	2	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70320250		<input type="checkbox"/>	SALES SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input type="checkbox"/>	70368005	1	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70368001	5	<input type="checkbox"/>	GENERAL EXPEDITOR	TOUR I	07	
<input type="checkbox"/>	70370025		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06	
<input type="checkbox"/>	70394120	4	<input checked="" type="checkbox"/>	SALES SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input type="checkbox"/>	70398005	3	<input type="checkbox"/>	SALES SVCS/DISTRIBUTION ASSOC	TOUR I	06	
<input type="checkbox"/>	70402752		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR II	06	
<input type="checkbox"/>	70416834		<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR II	06	
<input type="checkbox"/>	70429322		<input type="checkbox"/>	SALES SVCS/DISTRIBUTION ASSOC	TOUR I	06	

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

You successfully submitted the job bid 70283615!

You successfully submitted the job bid 70336685!

You successfully submitted the job bid 70358601!

You successfully submitted the job bid 70394128!

You successfully submitted the job bid 70398666!

Please check following table for just updated bid statuses

Position Information				
Job Slot	Choice	Closer to home	Bid Status	Bid Status Reason
70283615	002	<input type="checkbox"/>	ELG	Eligible
70336685	001	<input type="checkbox"/>	ELG	Eligible
70358601	005	<input type="checkbox"/>	ELG	Eligible
70394128	004	<input checked="" type="checkbox"/>	ELG	Eligible
70398666	003	<input type="checkbox"/>	ELG	Eligible

**A confirmation
screen is
displayed**

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Do you want to see bid count information first?

YES NO

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

Click "YES" to
Display
Employee Bid
Count

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Your Successful Bid Count is	Your Unsuccessful Bid Count is	Max Successful	Max Unsuccessful
2	0	5	5

[Display Bid List](#)



Click here for printing confirmation.

Make selection on left or click on Exit to end session.

**Employee
Bid Count
Display**

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Your Successful Bid Count is	Your Unsuccessful Bid Count is
2	0



[Display Bid List](#)



Click here for printing confirmation.

Make selection on left or click on Exit to end session.

**Print your Bid
Count
information**

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Please select a posting that you want to see the bid Count

0000030174

Display Bid History

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

Click to display
bids entered for
the current
posting

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Jane Doe GENERAL CLERK
Posting 0000030174
Open:10/22/2010, Close:10/31/2010

Note the current
posting number

Job Slot	Choice Number	Status
70283615	002	ELG
70336685	001	ELG
70358601	005	ELG
70394128	004	ELG
70398668	003	ELG

Note the
position
choicid
numbers

[Display Bid History](#)



Click here for additional information

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

GENERAL CLERK

Posting 0000030174

Open:10/22/2010, Close:10/31/2010

Job Slot	Choice Number	Status
70283615	002	ELG
70336685	001	ELG
70358601	005	ELG
70394128	004	ELG
70398666	003	ELG

[Display Bid History](#)

Employee Bid List confirms the bids submitted and accepted for this posting.

Click to Display Bid History for all Automated Postings 



Click here for printer configuration

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Jane Doe

GENERAL CLERK

Bid History

Job Slot	Choice Number	Posting Number	Closer to Home	Date	Status
95750117	001	6182		02/24/2008	INE Ineligible
70166096	001	6989	X	03/23/2008	INE Ineligible
95841853	001	9553		06/29/2008	SUB Successful Bidder
70283615	002	30174		10/28/2010	ELG Eligible
70336686	001	30174		10/28/2010	ELG Eligible
70358601	005	30174		10/28/2010	ELG Eligible
70394128	004	30174	X	10/28/2010	ELG Eligible
70396666	003	30174		10/28/2010	ELG Eligible

Bid History displayed for all Automated Postings.

Status will include Eligible, Ineligible and Successful Bidder.



Job Slot	Choice Number	Posting Number	Closer to Home	Date	Status
95750117	001	6182		02/24/2008	INE Ineligible
70166096	001	6989	X	03/23/2008	INE Ineligible
95841853	001	9553		06/29/2008	SUB Successful Bidder
70283615	002	30174		10/28/2010	ELG Eligible
70336685	001	30174			Eligible
70358601	005	30174			Eligible
70394128	004	30174			Eligible
70398666	003	30174			Eligible
95717876	001	11221		09/07/2008	SUB Successful Bidder
95694679	001	13842		01/03/2009	ELG Eligible

Click printer icon to print a copy of your bid activity



Click here for printing confirmation.

Make selection on left or click on Exit to end session.

- Job Bidding Home Page
- Exit
- Enter Job Bids
- Withdraw Job Bids
- Employee Bid List
- Job Slot Information



USPS Job Bidding

USPS Restricted Information

Job ID

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

To view position details, enter Job ID.

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Job Id: 95594850

Job Title: LEAD SALES &
SERVICES ASSOCIATE

Level: 07

Position Type: Full Time

Location:

Tour: TOUR II

Status: Bidding

Qualifications

Licenses

VALID STATE
DRIVER'S
LICENSE

Certifications

PASSENGER CAR

LEAD SALES AND

**Display of
Position
Information
(First Part)**

Location:

Tour: TOUR II

Status: Bidding

Qualifications

Licenses

VALID STATE
DRIVER'S
LICENSE

Certifications

PASSENGER CAR

Examinations

421 SALES AND
SERVICES (V3.9)

Comments:

*LEAD SALES SERVICE TRAINING
REQUIRED*, **MUST HAVE 1
YEAR EXPERIENCE AS

SALES SERVICE DISTRIBUTION
ASSOCIATE OR EQUIVALENT.
MAY BE REQUIRED TO

TRAVEL TO AND/OR WORK AT
RIVERFRONT CARRIER ANNEX IF
NEEDED.

[Show Schedules\(s\)](#)

**Display of
Position
Information
(Second Part)**

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

John Doe CARRIER (CITY)
Posting: 0000030188, SAN DIEGO POST OFFICE
Open: 10/26/2010, Close: 11/06/2010

**Display of Job Bid
selections for carrier
posting**

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

Position Information

	Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reason
<input type="checkbox"/>	95493558	2	<input type="checkbox"/>	CARRIER (CITY)	TOUR II	01	
<input type="checkbox"/>	95541872	3	<input type="checkbox"/>	CARRIER TECHNICIAN	TOUR II	02	
<input type="checkbox"/>	95500845	1	<input type="checkbox"/>	CARRIER (CITY)	TOUR II	01	
<input type="checkbox"/>	95612467		<input type="checkbox"/>	CARRIER (CITY)	TOUR I	01	

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

John Doe

CARRIER (CITY)

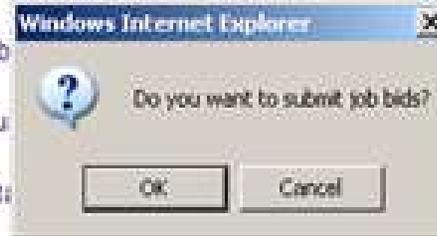
Posting 0000030188 , SAN DIEGO POST OFFICE

Open:10/26/2010, Close:11/06/2010

Check on the box to select each Job

Only rows with checkmark will be su

Click on the Job Slot Number for deta



Submit Job Bids Cancel

Position Information							
	Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reason
<input checked="" type="checkbox"/>	95492558	2	<input type="checkbox"/>	CARRIER (CITY)	TOUR I	01	
<input checked="" type="checkbox"/>	95541872	3	<input type="checkbox"/>	CARRIER TECHNICIAN	TOUR I	02	
<input checked="" type="checkbox"/>	95560845	1	<input type="checkbox"/>	CARRIER (CITY)	TOUR I	01	
<input type="checkbox"/>	95612487		<input type="checkbox"/>	CARRIER (CITY)	TOUR I	01	
<input type="checkbox"/>	95672588		<input type="checkbox"/>	CARRIER (CITY)	TOUR I	01	
<input type="checkbox"/>	95705491		<input type="checkbox"/>	CARRIER (CITY)	TOUR I	01	
<input type="checkbox"/>	95755435		<input type="checkbox"/>	CARRIER TECHNICIAN	TOUR I	02	

Upon completion of
bid entry, click
Submit Job Bids

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

You successfully submitted the job bid 95493556!

You successfully submitted the job bid 95541672!

You successfully submitted the job bid 95560845!

Please check following table for just updated bid statuses

Position Information				
Job Slot	Choice	Closer to home	Bid Status	Bid Status Reason
95493556002		<input type="checkbox"/>	ELG	Eligible
95541672003		<input type="checkbox"/>	ELG	Eligible
95560845001		<input type="checkbox"/>	ELG	Eligible

Page 1 of 1

A confirmation screen is displayed

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Please select a posting that you want to withdraw bids

0000030188

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

**First step to
withdraw bids, is
to click on
Posting Number.**

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

John Doe
CARRIER (CITY)
Posting 0000030188 , SAN DIEGO POST OFFICE
Open:10/26/2010, Close:11/06/2010

Check on the box to select each job slot you want to withdraw and click submit button

Click on the Job Slot Number for detailed display

Position Information						
Withdraw Job Bids	Job Slot	Choice	Closer to home	Title	Tour	Level
<input checked="" type="checkbox"/>	95493556 002		<input type="checkbox"/>	CARRIER (CITY)	TOUR 1101	
<input checked="" type="checkbox"/>	95541672 003		<input type="checkbox"/>	CARRIER TECHNICIAN	TOUR 1102	
<input checked="" type="checkbox"/>	95560845 001		<input type="checkbox"/>	CARRIER (CITY)	TOUR 1101	

Now click on the check box to withdraw one or more selected positions. Then click on "Submit" button.

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

John Doe

CARRIER (CITY)

Posting: 0000030188, SAN DIEGO POST OFFICE

Open: 10/26/2010, 10:00 AM

Check on the box to select each job slot
click submit

Click on the Job Slot Number

Submit Cancel



Position Information						
Withdraw Job Bids	Job Slot	Choice	Closer to home	Title	Tour	Level
<input checked="" type="checkbox"/>	95483558002	<input type="checkbox"/>	<input type="checkbox"/>	CARRIER (CITY)	TOUR #01	
<input checked="" type="checkbox"/>	95541672003	<input type="checkbox"/>	<input type="checkbox"/>	CARRIER TECHNICIAN	TOUR #02	
<input checked="" type="checkbox"/>	95560845001	<input type="checkbox"/>	<input type="checkbox"/>	CARRIER (CITY)	TOUR #01	

This screen allows you to confirm that you want to withdraw selected bids.

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

You successfully withdrew the job bids!

Make selection on left or click on Exit to end session.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

Confirmation Screen

**BIDS SUCCESSFULLY
WITHDRAWN!**

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Your Successful Bid Count is	Your Unsuccessful Bid Count is	Max Successful	Max Unsuccessful
0	N/A	7	N/A

[Display Bid List](#)



Click here for printing confirmation.

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job

Here's another type of confirmation that you have withdrawn all entries for this posting.

This screen also indicates your total successful bid count.

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Job ID

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

Now lets view a
carrier position

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Job Id: 95493556

Job Title: CARRIER (CITY)

Level: 01

Position Type: Full Time

Location:

Tour: TOUR II

Status: Bidding

Qualifications

Examinations 473 BATTERY

OG-2300 United States Postal Service
Grp CARRIER
(CITY)

Comments:

CMS Job Slot ID: 2115976

CMS Route(s): 609

**Display of
Position
Information
(First Part)**

Level: 01

Position Type: Full Time

Location:

Tour: TOUR II

Status: Bidding

Qualifications

Examinations 473 BATTERY

OG-2300 United States Postal Service CARRIER
Grp (CITY)

Comments:

CMS Job Slot ID: 2115976

CMS Route(s): 609

[Show Schedules\(s\)](#)

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) |
[Employee Bid List](#) | [Job Slot Information](#) |

**Display of
Position
Information
(Second Part)**

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Job Schedules					
Job ID	Work Schedule	Week Number	Day of Week	Start Time	End Time
95493556	ROT073	001	1	00:00	00:00
95493556	ROT073	001	2	00:00	00:00
95493556	ROT073	001	3	07:30	16:00
95493556	ROT073	001	4	07:30	16:00
95493556	ROT073	001	5	07:30	16:00
95493556	ROT073	001	6	07:30	16:00
95493556	ROT073	001	7	07:30	16:00
95493556	ROT073	002	1	07:30	16:00
95493556	ROT073	002	2	00:00	00:00
95493556	ROT073	002	3	00:00	00:00
95493556	ROT073	002	4	07:30	16:00
95493556	ROT073	002	5	07:30	16:00
95493556	ROT073	002	6	07:30	16:00
95493556	ROT073	002	7	07:30	16:00

Page 1 of 3

Remarks:

FLEX TIME (Y/N): N (HQ/REGIONS ONLY)
 FLSA WORK WEEK STARTS AT 21 00 FRI
 ALL TIMES IN MILITARY TIME

**Display of
Position
Information
(Last Section)**

Make selection on left or click on Exit to end session.

Job Bidding
Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Job Slot Information



USPS Job Bidding

USPS Restricted Information

Job Schedules					
Job ID	Work Schedule	Week Number	Day of Week	Start Time	End Time
95493556	ROT073	001	1	00:00	00:00
95493556	ROT073	001	2	00:00	00:00
95493556	ROT073	001	3	07:30	16:00
95493556	ROT073	001	4	07:30	16:00
95493556	ROT073	001	5	07:30	16:00
95493556	ROT073	001	6	07:30	16:00
95493556	ROT073	001	7	07:30	16:00
95493556	ROT073	002	1	07:30	16:00
95493556	ROT073	002	2	00:00	00:00
95493556	ROT073	002	3	00:00	00:00
95493556	ROT073	002	4	07:30	16:00
95493556	ROT073	002	5	07:30	16:00
95493556	ROT073	002	6	07:30	16:00
95493556	ROT073	002	7	07:30	16:00

Page 1 of 3

Remarks:

FLEX TIME (Y/N): N (HQ/REGIONS ONLY)
 FLSA WORK WEEK STARTS AT 21 00 FRI
 ALL TIMES IN MILITARY TIME

To exit the eJob Bidding Program, click on "EXIT"

Make selection on left or click on Exit to end session.



Welcome to the
United States Postal Service Extranet



Welcome to LiteBlue

The next generation in employee communications

LiteBlue is here to help you to communicate faster and stay connected. It's packed with the information you want about career development, revenue and service performance, products, recognition — you name it. There's even a place where you can give us feedback. You also have secure access to PostalEASE through LiteBlue to check, and during open season, change your benefits selections.

Check back often, because LiteBlue will continue to evolve — to transform — and deliver results that serve you better. It's the postal way!

Here's how you log on:

You'll need your Employee ID and USPS PIN to log on to LiteBlue.

- Your Employee ID is easy to find — just look at the top of your earnings statement. It's the 8-digit number printed just above the words "Employee ID."
- Your USPS PIN number is the same one you use to access PostalEASE. If you've forgotten it, [click here](#) to reset your USPS PIN number.

Employee ID:

USPS PIN:

Log On

[Forget Your PIN?](#)



Is this Site Secure?

*Log Out
Screen*

FOR EMPLOYEE USE ONLY

This is a U.S. Government website intended for authorized use only by Postal Service employees. Unauthorized access or use of this website may subject violators to

Report any bid problem encountered to your Manager.

Note any error messages received in order to assist in researching your eJob Bidding problem.

Note the date and time of any error message.

Remember: Automated Bidding Systems (web & phone) are quick, easy and available 24 hours a day, 7 days a week during a posting's bidding period.

Your EIN and Postal PIN are needed to access the Automated Bidding Applications.

At 11:59 PM Central Time, on the scheduled day, the posting closes and is removed automatically from the automated bidding applications.

This process will have no change to seniority rules as provided in the USPS Bargaining Contracts

